



# TO DOWNLOAD A BACKGROUND From Hub Link Location

1. Right Click > Save Image As > Choose File location  
(**EASIEST OPTION**)

OR

2. Hover over with Cursor, Click on Yellow Down  
arrow > Select "Download a Copy" > Extract and view  
from Download folder

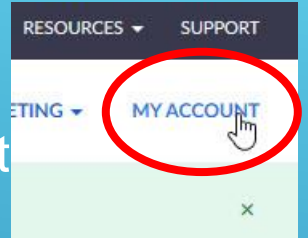
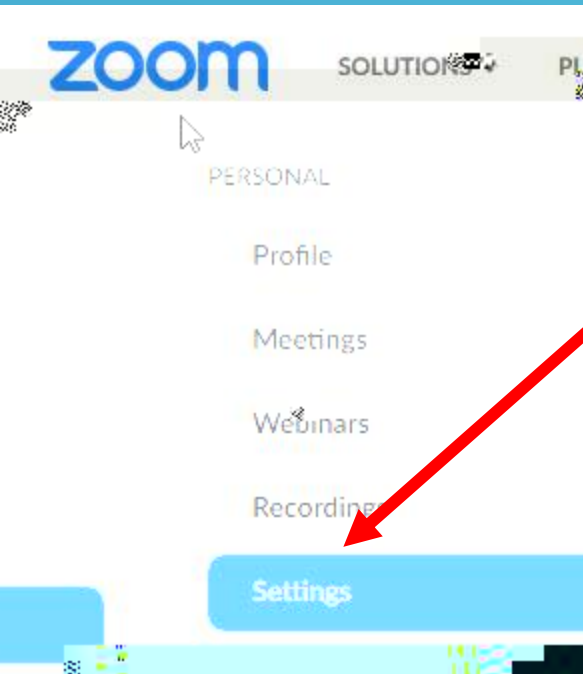
Remember where you  
save your background  
image so you can locate  
it later on from the Zoom  
Virtual Background  
Selection screen!



# Enabling and activating Virtual Backgrounds in Zoom

This setting **MUST be enabled** to use Virtual Backgrounds

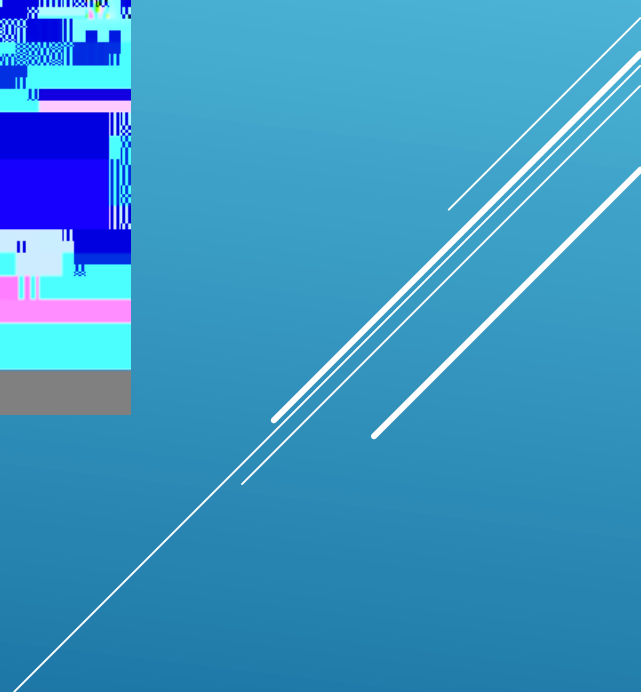
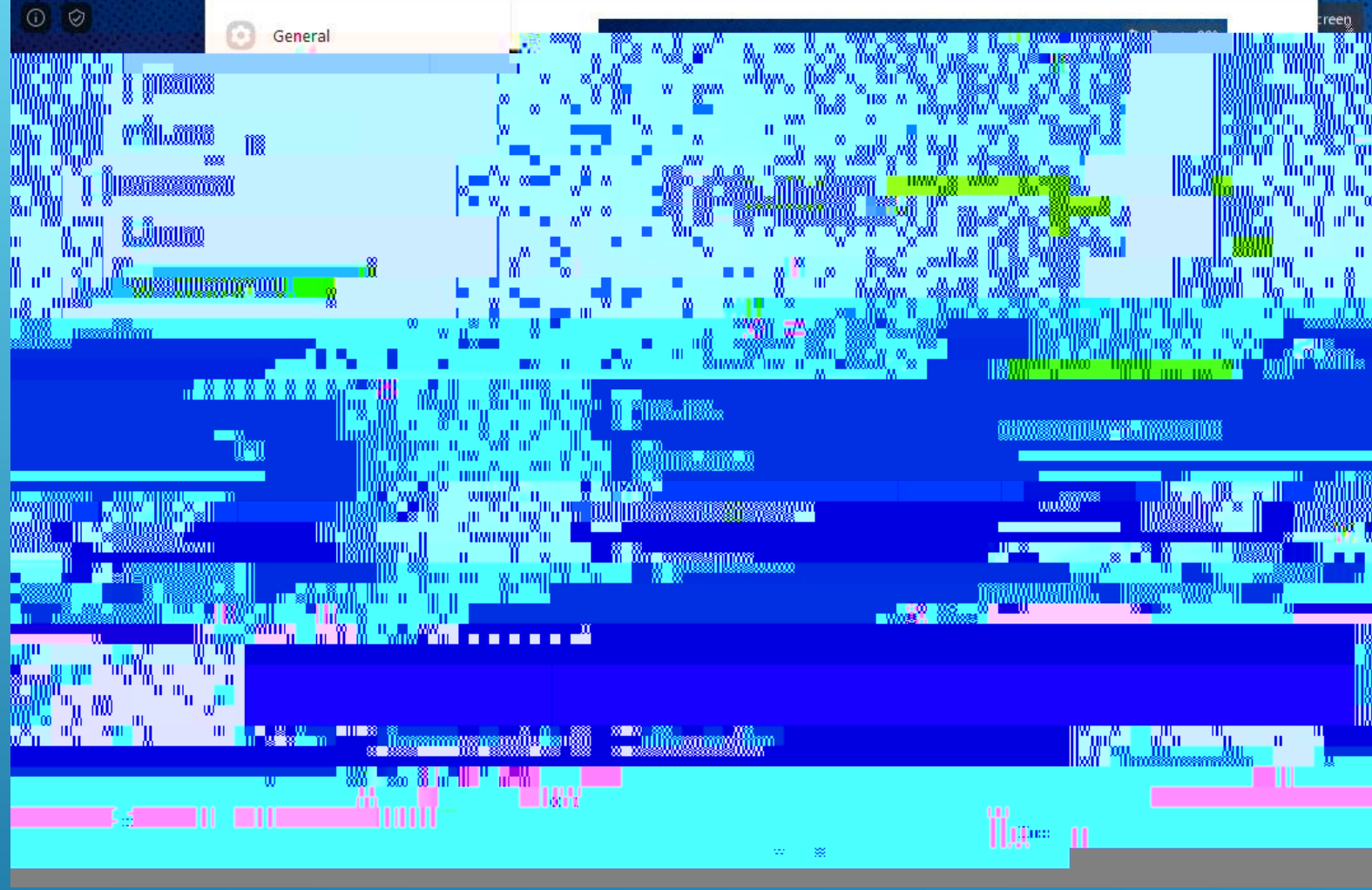
1. Sign in to your account at [zoom.us](https://zoom.us)
2. From the main page, click on “**My Account**” in the upper right
3. From the PERSONAL account options on the left, click **Settings**
4. Scroll down to Virtual Background and ensure that this option is turned **ON**





# Choosing your Virtual Background

From the virtual





# Tips when using a physical Green Screen



1. Use a backdrop that is at least 10 feet wide and 8 feet high.

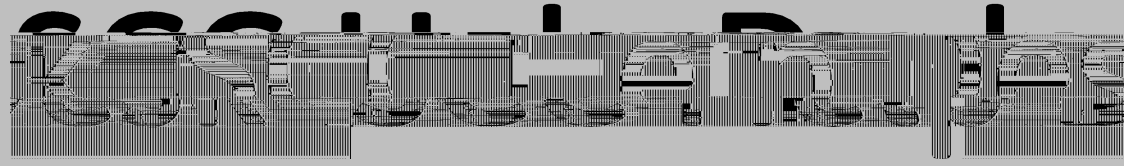


2. Use a backdrop that is at least 10 feet wide and 8 feet high.









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