

SOUTHEAST COMMUNITY COLLEGE

Due to the absence of Chairperson Nancy Seim, Vice Chairperson James Garver called the regular meeting of the Southeast Community College Board of Governors to order at 3:00 p.m. on Tuesday, November 20, 2018, at the Beatrice Campus, Jackson Hall Conference Room, 4771 West Scott Road, Beatrice, Nebraska.

Present:

Dale Kruse, Beatrice
James Garver, Lincoln
Kathy Boellstorff, Johnson
Terrence Kubicek, Lincoln
Steve Ottmann, Dorchester
Edward Price, Lincoln
Lynn Schluckebier, Seward
Kristin Yates, Lincoln
Pat Galitz, Faculty Representative
, President
Rex Schultze, Legal Counsel
Lynda Heiden, SCC Area

Registered Visitors:

Stu Osterthun, SCC Area
Ed Koster, SCC Milford
Craig A. Olsen, Wells Fargo Bank, N.A.
Robert Redler, Faculty Association
Bruce Tangeman, SCC Area
Bob Morgan, SCC Beatrice
Jessica Young, SCC Beatrice
Toni Landenberger, SCC Beatrice
Robin Moore, SCC Area

Acting Chairperson Garver welcomed everyone to the meeting.

Dr. Illich reviewed the financial report for the period through October 31, 2018. He also reviewed the investment accounts.

Budgeted Revenue/Actual Revenue & Budgeted Expenses/Actual Expenses

Dr. Illich reported on and/or handed out information on the following:

- x Gave a brief review of facilities.
- x A Board work session is scheduled for February 14 for one half of the day. One of the parts of the work session will include presentation/discussion with a representative of the Higher Learning Commission.
- x In addition to the major building projects, there is a series of new projects at Lincoln Campus, 88 & O, one at Milford, and one at Beatrice, that will be undertaken.
- x Quality Initiative – the proposed project has been submitted to the Higher Learning Commission.
- x Fundraising – there have been some significant requests for private funding, particularly with the diesel technology / welding facility
- x Firespring – hired to develop a logo with proposed logos sent out in a PowerPoint for Board members to see; Firespring is also developing a new marketing plan and have completed the first draft.

Handout titled, *Key Performance Indicators for the Strategic Plan 2017-18*. It is a work in progress. There are five key elements in Goal 9.6

Handout titled, *Unique enrollment by Term and Academic Year*.

The Beatrice Ag staff hosted an Ag Day with an Open House on October 11. They highlighted five
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There was no public comment. Mr. Feit handed out a schedule for the National Legislative Seminar in February. The early bird

Mr. Salestrom presented information on the Zoom Classroom, discussing the benefits and challenges of this classroom approach and the service and opportunity it provides to students. He showed a short video interview he conducted with a couple of his students.

In the future Zoom could be utilized for virtual meetings with students, and more in class opportunities for students and instructors across our service area.

Greg Adams, Executive Director of NCCA, provided an update on NCCA and a summary of the NCCA meeting. Mr. Adams reviewed his role as a representative and spokesman for the community college system in Nebraska. Details were provided in the support information.

He reviewed proposed funding for the community colleges, the first year of the biennium, a 3.5% increase. If approved, it would be \$102 million for the community college system the first year and \$105 million the second year. This request for funding is submitted to the Governor, Fiscal Office, and the Coordinating Commission. The Coordinating Commission has approved a 3.5% increase.

AK SAR BEN Foundation has awarded grants to the community colleges - \$75,000 for each community college. It can be used for equipment, scholarships, or whatever the colleges are decide.

Mr. Adams stated that the fall seminar was a good meeting. The fall seminar in 2019 will be hosted by SCC. A team from SCC will need to decide on a speaker and the format.

This year legislative dadeciTha

Ms. Jorgens reviewed the Statement of Revenues, Expenses, and Changes in Net Position; and Statement of Cash Flows (describes the College's operation and is the income statement). The net increase this past year was \$14 million.

Ms. Gustafsson reported on federal award expenditures (page 35-36). There were over \$30.5 million of federal funds that flowed through the College, and the federal funds were a major focus of the audit. They found no issues of non-compliance.

Ms. Gustafsson pointed out the schedule of findings. She stated that the College was provided with a very clean report to the government. There were no material weaknesses for internal control over financial reporting, nor any for internal control over major federal award programs. A positive report was presented to the Department of Education - page 43.

Ms. Jorgens stated that SCC is a part of the Nebraska Public Insurance Trust pool and has been for the past 24 years. Next month a resolution will be presented for approval for continued membership.

Robin Moore reviewed the FTE/REU audit. She provided a summary of the FTE/REU audit information and explained the weighting mechanism used for the Community College state funding system. She indicated that FTE was down slightly.

Ms. Gustafsson reported th

Mr. Ottmann moved to accept the 2017-18 FTE/REU audit report as presented. Seconded by Mr. Kubicek.

Acting Chairperson Garver asked for discussion. There was none.

Roll call vote follows:

<u>FOR (9):</u>	<u>AGAINST (0)</u>	<u>ABSENT (2)</u>
Ottmann		Reiman
Kubicek		Seim
Price		
Yates		
Feit	<u>Motion Carried</u>	
Boellstorff		
Schluckebier		
Kruse		
Garver		

Dr. Kruse moved to authorize payment of NCCA dues in the amount of \$61,528.17 for the period January 1 – December 31, 2019. Seconded by Mr. Schluckebier.

Acting Chairperson Garver asked for discussion. There was none.

Roll call vote follows:

<u>FOR (9):</u>	<u>AGAINST (0)</u>	<u>ABSENT (2)</u>
Kruse		Reiman
Schluckebier		Seim
Yates		
Boellstorff		
Feit	<u>Motion Carried</u>	
Kubicek		
Price		
Ottmann		
Garver		

Ms. Boellstorff moved to approve the agreement with Great Western. Seconded by n. mu0.8 (eknd)-31 (s)J2 (y)rc00.8

Mr. Kubicek moved to approve 2019-20 tuition rates as outlined in Option #2 of the support information. Seconded by Dr. Kruse.

Acting Chairperson Garver asked for discussion. There was none.

Roll call vote follows:

FOR (9):

Kubicek
Kruse
Schluckebier
Boellstorff

AGAINST (0)

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ABSENT (2)

Reiman
Seim

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Mr. Feit moved that the Board of Governors of this College should and does hereby (1) ratify the President's selection of Boyd Jones Construction Company as construction manager at risk for the construction of the Milford Campus – Diesel Technology Building Project (the Project); and, (2) approve the contract between Southeast Community College and Boyd Jones Construction Company.

Acting Chairperson Garver asked for discussion. There was none.

Roll call vote follows:

FOR (9):

Ottmann

Kruse

Price

Kubicek

Feit

Boellstorff

Yates

Schluckebier

Garver

AGAINST (0)

Motion Carried

ABSENT (2)

Reiman

Seim

Acting Chairperson Garver reported that the next regular Board meeting is scheduled for Tuesday, December 18, 2018, at the Lincoln Campus, at 3 p.m.

SOUTHEAST COMMUNITY COLLEGE
Personnel Changes

November 15, 2018

Personnel Report: Faculty

ACTION TAKEN

NAME	ASSIGNMENT		AD	RP	RS	TR	EFFECTIVE DATE	COMMENT
Berggren, Mark	Instructor, Ford ASSET – Transportation Welding & Ag Division			X			1/4/19	Replaces Chris Williams
Caudill, Erin	Instructor, Culinary/Hospitality & Dietary Manager – Community Services & Extended Learning Division		X			X	10/02/18	Reassignment Contract from .75 to 1.0 FTE
Daly, Benton	Instructor, Welding – Transportation, Welding, Ag Division				X		11/09/18	Resignation
Hensley, Amy	Instructor, Practical Nursing – Health Sciences Division			X			10/11/18	Replaces Dawn Renshaw
Larsen, LuAnn	Instructor, Social Science (.75 FTE) – Arts & Sciences Division				X		12/19/18	Retirement
Peters, Stan	Instructor, Business (.75 FTE) – Business Division				X		12/19/18	Retirement
Spanel, Corey	Instructor, Diesel Ag Equipment Service Technology - Transportation, Welding, Ag Division			X			11/05/18	Replaces John Vance

AD=Addition

RP=Replacement

RS=Resignation

TR=Transfer