

COLLEGE POLICY

EDUCATIONAL SERVICES

[TOC](#)

C-7a PROCEDURE Consumer Information

INTRODUCTION

To provide the public with fair, accurate and complete information in accordance with Higher Learning Commission Policy FDCR.A.10.070 and 34 CFR 668.41-49, the College annually publishes a College Catalog/Student Handbook as well as a Consumer Information website and distributes an Annual Notice which contain the policies, procedures, rules, regulations, student rights and responsibilities, and general information pertaining to the educational programs of Southeast Community College.

ANNUAL UPDATE PROCESS

The Vice President of Student Affairs or their designee(s) administers the updates of Consumer information in the College Catalog/Handbook, College Website, and Annual Notice. The Office of Institutional Compliance annually reviews the updated information on the website, in the catalog/handbook, and Annual Notice and makes revision recommendations to the responsible administrator.

At a minimum, the College's Consumer Information is checked for accuracy/updated annually. When a

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Policy C-7 approved by Board of Governors

05.17.2022

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