



Chairperson Neal Stenberg called the regular meeting of the Southeast Community College Board of Governors to order at 10:00 p.m. on Tuesday, December 13, 2022, at the Jack J. Huck Continuing Education Center, 101 S. 68

Dale Kruse, Beatrice  
Chuck Byers, McCool Junction  
Kristin Yates, Lincoln  
Ellen Weissinger, Lincoln  
Jim Sherwood, Lincoln  
Dick LeBlanc, Lincoln  
Linda Hartman, Faculty Repres - Rin ( R)4.(i)-10 vsn  
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Absent:  
None

Chairperson Stenberg welcomed every service as assistant to the Board and

#### PUBLIC MEETING LAW COMPLIANCE

Chairperson Stenberg stated the public Journal Star on Monday, December 6, 2022, Area Office and on the website. He indicated the principles of the revised Robert's Rules

Chairperson Stenberg indicated that su along with a copy of the Open Meeting Comment, item number 11. To testify c approach the Board in general, oral te minutes.

- 3) Approval and Ratification of Bills and Claims
- 4) Approval of Personnel Changes for College Administrative and Support Personnel
- 5) Approval of Hiring, Resignations, Terminations of Instructional Staff
- 6) Board Participation Report: Hospitalization, Medical, Surgical, Accident, Sickness, or Term Life Coverage (16) Compliance Report for Fiscal Year 2022-2023 Quarter 2)

Chairperson Stenberg asked for discussion. There was none.

Roll call vote follows:

FOR (11):

Uhrmacher  
 Sherwood  
 Seim  
 Boellstorff  
 Byers  
 Hammons  
 Yates  
 Weissinger  
 LeBlanc

AGAINST (0)

ABSENT (0):

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- o Welding Technology Center: Design services have been selected. Project is in fundraising stage. Hausmann Construction has been selected as GMR may possibly be presented to the Board in May
- o IT/STEM Center: Design services have been selected. Weitz Construction has been selected as CMAA groundbreaking ceremony will be scheduled. GMP will be presented to the Board in January or February
- x Milford Campus:
  - o Construction Technologies Center: Planning has begun, design services have been selected. Program statement has been approved by the Coordinating Commission

Ms. Boellstorff also indicated spaces will be refreshed in Milford and Beatrice for athletics and there will be future replacement of air units on Eicher building.

Planning Dr. Sherwood stated the finalized version of the orientation handbook would be sent out to the Board.

NCCA Representative. Mr. Hammond thanked those who attended the NCCA conference and indicated Legislative Day is being planned for February 22, 2023.

TCA Joint Board. Mr. Uhrmacher stated the TCA Joint Board met that morning and shared the 2022-2025 strategic plan draft noting the addition of metrics.

## PRESIDENT'S REPORT

Dr. Illich reported on the following:

- x Receiving the ACCT Western Region CEO award
- x Construction Technologies Center programming statement
- x Marguerite Himmelberg selected as Executive Director of Work-based Learning
- x Plan for addressing bill previously named LB60
- x Encouraged Board Members to visit Lincoln Campus to see construction
- x EMPOWER Campaign progress
- x Strategic Plan Progress report will be reviewed in January
- x Speaking engagement at The Landing

## FACULTY ASSOCIATION REPORT

Teresa Hruza Faculty Association Area President, presented information on community involvement by students, Skills USA, science night in Beatrice and shared a student success story.

Ms. Hartman stated she participated on a panel for the SCC Entrepreneurship Center's 15 year anniversary.

Mr. Stenberg stated Ms. Hartman had been selected as Faculty Representative on the Board for a third term.

## STUDENT ACTIVITIES REPORT

Emma Lindsey, Lincoln Student Senate President, reported on Fall activities including; zoo night, snacks, pumpkin patch ticket sales, miniature golf donation drive for Matt Talbot Center, and relaxation activities for finals week. She also indicated the Senate had recommended a daily hot food entree in the cafe, is working on naming campus green space, and participated in mascot creation and tuition and fees conversations.

## PUBLIC COMMENT

Chairperson Stenberg asked for public comment. There was none.

## ADMINISTRATIVE PRESENTATION/BOARD REVIEW

12a. Admissions & Testing: Activities and Engagement Strategies, Kat Kreikemeier (Goal 1.2)

Kat Kreikemeier, Administrative Director, Admissions, presented information related to Admissions and Testing including engagement, connection to campus, collaborative partnerships and relationships with students.

Chairperson Stenberg declared the Board in recess at 4:31m.

Chairperson Stenberg declared the Board in regular session at 4:44m.

## DISCUSS, CONSIDER AND TAKE ALL NECESSARY ACTION WITH REGARD TO:

13a. College Policy Approval: Section C (C-1, C-17), Section D (D-10), Section E (E-1-E-20)

Policy Number	Policy Title
C-2	Student Organization
C-3	Proctor Office
C-4	Criminal Background Checks for Students
C-5	Student Conduct
D-2	Budget Preparation/Approval
D-2	Funds Depository/Disbursement
D-6	Purchasing
D-7	Insurance/Claims
D-8	Auxiliary Services
D-9	Payroll/Salary
D-10	Expense Reimbursement
D-11	Personal Governance
E-6	Code of Ethics & Conduct

Mr. LeBlanc motioned to approve new and revised policies in Section C (C17), Section D (D10), and Section E (E20), as Southeast Community College Policy, such policies on file with official College records and presented at this meeting, and, hereby direct the College Administration to take such action as to implement such policies effective immediately. Seconded by Ms. Seim.

Chairperson Stenberg asked for discussion. Mr. Byer expressed importance in employees completing diverse safety trainings.

Roll call vote follows:

FOR (1):                      AGAINST (0)                      ABSEM003 Tw 3 0 Td [(A)-1 (G)-10 (A)-1 OR (

Discussion followed pertaining to comparison to nearby community colleges, Student Senate's response, and equitable sharing of costs

Ms. Boellstorff motioned to approve 2023-2024 tuition and fees as outlined in Scenario 1  
Seconded by Dr. Kruse

Chairperson Stenberg asked for discussion. There was no additional discussion.

Roll call vote follows:

FOR (0):	AGAINST (2)	ABSENT (0)
Boellstorff		
Kruse		
Seim		
Weissinger		
Hammons		
Uhrmacher		
LeBlanc		

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13b. 2023-2024 Room and Board Rates

Roll call vote follows:

FOR (6):	AGAINST (5)	ABSENT (0)
Byers		
Sherwood		
	Hammons	
Uhrmacher		
	LeBlanc	
	Boellstorff	
	Seim	
	Kruse	
Weissinger		
Yates		
Stenberg		

Motion Carried

13d. Authorize Project for Fiber Optic Line Extension on the Lincoln Campus

Drawings have been developed and this project has been bid. A bid tabulation is available with College records for review.

Ms. Boellstorff motioned to approve the fiber optic line extension project to the next phase projects on the Lincoln Campus, to authorize and award a construction contract to the lowest responsible bidder, as determined by the College President, to authorize and approve a construction contract with such contractor in an amount not to exceed \$60,000, and to authorize the College President, or designee, to negotiate, sign, execute and deliver such construction contract, and any documents or agreements called for or necessary to complete the project, and to take or cause to be taken all other action necessary or appropriate to complete any requirements or obligations under the construction contract. Seconded by Dr. Weissinger.

Chairperson Stenberg asked for discussion. There was none.

Roll call vote follows:

FOR (11):	AGAINST (0)	ABSENT (0)
Boellstorff		
Weissinger		
Seim		
Hammons		
Kruse		
Byers		
LeBlanc		
Sherwood		
Yates		

Uhrmacher  
Stenberg

Motion Carried

13e. New Credentials and Programs

These Credentials and Programs were presented in November.

Mr. Uhrmacher motioned to approve the General Business Certificate, Client Relations Certificate, Entrepreneurship Certificate, Event Venue Operation Management Certificate, General Technician Certificate, Application Development Diploma, Networking Diploma, Customer Support Diploma, Geographic Info Systems Diploma, Architectural Design A.A.S, Computer Aided Design Drafting A.A.S, Automation & Robotics, A.A.S, AVD & Low Voltage A.A.S, Electronics Systems Technician A.A.S, Electromechanical Industrial Maintenance Certificate & A.A.S, Electrical Technology Certificate & A.A.S., General Machinist Certificate, Advanced CNC & Automation A.A.S, Tool Maker Mold & Die A.A.S, Psychology A.A., programs and program statements, such program statements in the form on file with official College records and as presented at this meeting or with such changes as are deemed necessary and in the best interest of the College and approved by the College President, and to authorize, direct and delegate authority to the College President, or his designees, to take or cause to be taken all necessary and appropriate action deemed in the best interest of the College to implement and carry such new programs and program statements into effect for and on behalf of the College. Seconded by Mr. LeBlanc.

Chairperson Stenberg asked for discussion. There was none.

Roll call vote follows:

FOR (1):	AGAINST (0)	ABSENT (0)
Uhrmacher		
LeBlanc		
Byers		
Hammons		
Seim		
Weissinger		
Yates		
Sherwood		
Kruse		
Boellstorff		
Stenberg		

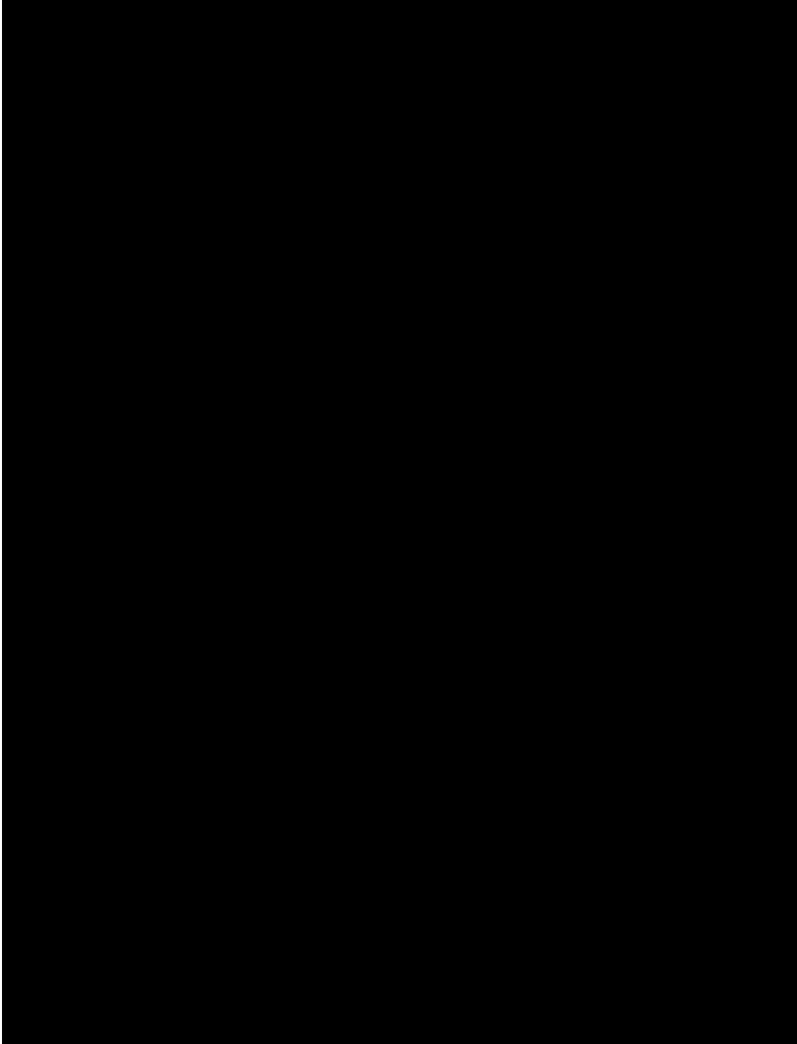
Motion Carried

LEGAL COUNSEL REPORT

Derek Aldridge, Legal Counsel, stated there was no report.

## PROCLAMATION OF GRATITUDE

Mr. Stenberg presented a Proclamation for Service in honor of Board member dedication and service to Southeast Community College to Mr. Hammons, Dr. Weissinger, Dr. Kruse, and Mr. LeBlanc and presented them with plaques.



Mr. Stenberg also presented a Proclamation for Service and a plaque to Amy Bassen.

## TIME AND PLACE FOR JANUARY MEETING

Chairperson Stenberg stated the next regular Board meeting is scheduled for January 17, 2023, at the Milford Campus Dunlap Center rooms A & B at 3:00 pm. and noted that it is also being arranged for individual Board Member photos to be taken that day.

## GOOD OF THE ORDER AND PUBLIC COMMENT

Mr. Stenberg thanked everyone for attending.

ADJOURNMENT

Chairperson Stenberg adjourned the meeting at 5:45 p.m.

Keith Hammons

Secretary

**SOUTHEAST COMMUNITY COLLEGE  
BOARD OF GOVERNORS REGULAR MEETING**

**Tuesday, December 13, 2022**

Southeast Community College  
Jack J. Huck Continuing Education Center  
301 S. 68<sup>th</sup> Street Place Lincoln, NE 68510-7925 Southeast Nebraska Community College / P <</MCID 10 >>

d. Authorize Project for Fiber Optic Line Extension on the Lincoln Campus	4:37
e. New Credentials and Programs	4:42
14. Legal Counsel Report	4:47
15. Proclamation of Gratitude	4:52
16. Time and Place for January Regular Meeting	5:02
17. Good of the Order and Public Comment	5:04
18. Adjournment	5:07

NOTE: The Southeast Community College (SCC) Board of Governors reserves the right and is empowered to discuss, consider and take action on any item listed on the Agenda, and (b) at any time during the meeting, irrespective of the time or order listed. Under the Open Meetings Act requires and the intention of the Board is that agenda items be sufficiently descriptive to give the public reasonable notice of the matters to be considered at the meeting. The SCC Board of Governors releases its agenda in advance of most meetings and desires that all interested persons are fully informed. Any interested person who has a question or needs clarification about the sufficiency of a description should contact the Office of the President.

State of Nebraska )  
Lancaster County ) SS

NOTICE OF THE MEETING  
OF THE BOARD OF GOVERNORS  
OF THE SOUTHEAST  
COMMUNITY COLLEGE AREA  
December 13, 2022 3:00 P.M.  
Jack J. Huck Continuing  
Center Rooms 303 &  
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Lincoln, Nebraska  
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THE BOARD OF GOVERNORS OF



**SOUTHEAST COMMUNITY COLLEGE  
Personnel Changes**

**December 6, 2022**

<b>Personnel Report: Staff (Non-Faculty)</b>									
<b>ACTION TAKEN</b>									
<b>NAME</b>	<b>ASSIGNMENT</b>	<b>RANK</b>	<b>SALARY</b>	<b>AD</b>	<b>RP</b>	<b>RS</b>	<b>TR</b>	<b>EFFECTIVE DATE</b>	<b>COMMENT</b>
Clarke, Lydia	Residence Life Manager-Milford	P03				X		1/31/23	Resignation
Cowell, Allison	Human Resource Coordinator-Area Office	P02				X		1/18/23	Resignation
Deke, Todd	Custodian I-Beatrice	N05			X			12/05/22	Replacing
Derickson, Carrie	Admissions Outreach Specialist-Milford	P02		X			X	11/14/22	Transfer to New/Expanded Position
Dutton, Sarah	Administrative Assistant I-Health Sciences-Lincoln	N08			X			1/03/23	Replacing
Hoke, Margaret	Administrative Assistant II-Student Services-Lincoln	N10			X			12/04 33.864 L	

AD=Addition      RP=Replacement      RS=Resignation      TR=Transfer



Board Report	SOUTHEAST COMMUNITY COLLEGE		
	Approved Position Requisitions		
Application Deadline Date	Job Title	Justification	Status as of 12/7/2022
Open until Filled	Instructor, Programming	Replacement	
Open until Filled	Learning Center Coordinator (Wahoo)	Replacement	
10/16/2022	Executive Director, Work-Based Learning	New Grant Funded Position	Recommendation
10/17/2022	Instructor, Criminal Justice - Beatrice	Replacement	Recommendation
10/17/2022	Associate Dean	Replacement	Recommendation
11/8/2022	Admissions Counselor	Replacement	To Team
11/9/2022	Instructor, Pastry Chef	Replacement	Recommendation
11/10/2022	Navigator, English Language Learners	Replacement	Recommendation
11/14/2022	Associate Director, Institutional Research and Data Analytics	Replacement	To Team
11/16/2022	Financial Aid Technician	Replacement	To Team
11/21/2022	Scott Pathway Director	New Grant Funded Position	To Team
11/14/2022	Instructor, Automotive Technology	Replacement	To Team
11/28/2022	Associate Director of Registration and Records	Replacement	To Team
12/1/2022	Instructor, Emergency Medical Services/Paramedic	Replacement	To Team
12/2/2022	Data Analyst	Replacement	To Team
12/5/2022	Assistant Director, Adult Education	Replacement	To Team
12/5/2022	Administrative Assistant I - Registration & Records (evenings)	Replacement	To Team
12/5/2022	Admissions Technician - Milford	Replacement	To Team
12/7/2022	Career Services Specialist/Athletic Coach	Replacement	
12/7/2022	Campus Operations Assistant	Replacement	
12/8/2022	Instructor, Professional Truck Driver Training	Replacement	To Team
12/14/2022	Computer Applications Workforce Trainer	New Grant Funded Position	
12/15/2022	Dean of Students/Assistant Athletic Director	Replacement	
12/16/2022	Administrative Assistant I - Financial Aid (evenings)	Replacement	
12/18/2022	Human Resources Coordinator	Replacement	
12/19/2022	Instructor, Practical Nursing - Beatrice and Milford	Replacement	
12/19/2022	Student Affairs Technician - Beatrice	Replacement	
12/19/2022	Administrative Assistant II - Business Division	Replacement	
1/2/2023	Account Clerk III	Replacement	